

## **HISTORY OF ARCHBISHOP RYAN HIGH SCHOOL**

Archbishop Ryan High School merged the girls' and boys' schools in September, 1989, to become a coeducational high school. Ryan had opened in 1966 as two separate schools with separate administrations and staffs. The boys' school was staffed by the Franciscan Friars of the Assumption Province and lay teachers. The girls' school was staffed by religious sisters of several communities, diocesan priests and lay teachers. A transitional year, 1988-89, introduced some combined classes and a single administration with Rev. Leonard Stunek, OFM, as principal.

Ryan was the twenty-eighth archdiocesan 'high school, the sixth begun by John Cardinal Krol, who continued the tradition of furthering Catholic education in the Philadelphia archdiocese. The 35-acre tract on Academy Road accommodates a spacious school building and outdoor athletic fields as well as parking areas. The original design by architects Dagit Associates eased the merger; the central shared facilities of auditorium, library media center, and chapel serve the coeducational student body. Ryan draws students mainly from these parishes: St. Albert the Great, St. Anselm, Christ the King, St. Christopher, St. Katherine of Siena, St. Martha, Maternity BVM, and Our Lady of Calvary. Some students from other parishes take the option of open enrollment to attend Archbishop Ryan High School. Additionally, roughly 10% of each class is drawn from public and charter schools.

## MISSION STATEMENT

Archbishop Ryan High School, a Catholic coeducational secondary school, strives to educate its students through a comprehensive curriculum within a Catholic milieu.

United in faith and goals, the faculty endeavors to teach as Jesus did so that the students become contributing members in the communities of faith, of knowledge, of service.

A balance of spiritual, intellectual, social, personal, and physical activities integrates a sound system of values as a foundation for life.

Therefore, conscious of the mission to the students and families of the Greater Northeast section of Philadelphia and to the Church and the world, the staff of Archbishop Ryan High School aims:

1. To proclaim the Gospel message by providing opportunities for worship
2. To integrate religious values in daily life by supporting an atmosphere of mutual caring
3. To offer a curriculum that stimulates and challenges students to the extent of their potential
4. To help students develop a true sense of their own and others' worth
5. To cultivate a sense of beauty through appreciation of the arts
6. To develop the social graces through a range of activities involving personal interaction
7. To foster attitudes of responsible citizenship — local, national, global
8. To promote knowledge and practices conducive to physical and emotional well being
9. To instill a respect for productive labor that benefits the individual and society
10. To provide a variety of guidance services — personal, college, career
11. To keep open lines of communication among students, parents, and faculty.

## **BELIEFS**

In the development of this Strategic Plan, the committee reflected on and incorporated the following beliefs into their work. These beliefs served as a reference point for developing meaningful goals and objectives.

We, as a community, believe that:

1. Jesus' call to live the Gospel and worship God is central to our school community's identity.
2. Daily living of religious values is an important expression of our school's identity
3. Everyone has inherent self-worth
4. Students learn at different rates and in different styles
5. Aestheticism should be cultivated through an appreciation of the arts
6. Social graces through a variety of personal interactions should be developed
7. Responsible citizenship is fostered through education
8. The promotion of knowledge, along with practices conducive to physical and emotional well-being, is a primary responsibility of education
9. We should instill a respect for productive labor that benefits the individual and society
10. We should afford the fullest possible opportunities for students to achieve personal and professional goals
11. Education is the shared responsibility of the family, the student, the school, the community, the diocese and the government.

## **The Planning Process**

The Strategic Planning Committee was formed by Mr. Michael J. McArdle, President of Archbishop Ryan High School. The members of the Strategic Planning Committee are Helen Chaykowsky, Jim Meredith, Frank Morris, Glen Galeone, Chuck Panepresso, Peg Farrell, Mike McArdle, George Todt, Sr. Eileen Cooke, Fr. Bill Stout, and Jerry O'Connell. Members of the subcommittees were selected from the various stakeholder groups: administration, faculty, staff, students, parents, parish, higher education, business community and alumni/alumnae. Subcommittees were formed, representing the eight major planning areas and Chairs were assigned. The Chair for each subcommittee was also a full member of the Strategic Planning Committee.

The Strategic Planning Committee met to set direction for subcommittee work, to review progress and recommendations from the subcommittees, to refine recommended goals and objectives, to insure there was synergy across all areas of study and to gain consensus on the overall recommended goals and objectives for Archbishop Ryan. After completing all of these activities, the final task of the Committee was to prioritize the goals and objectives to determine an order of importance for implementing the Strategic Plan.

The Strategic Planning Committee was successful in completing all phases of the strategic planning process. Rigorous assessment, thorough analysis of data, rich discussions and reflection on data, trends, and opinions, etc. and conscientious consideration of any and all information that was available contributed to the Committee's ability to articulate a clear direction and focus for Archbishop Ryan over the next five years.

The next step in this process is to form implementation teams in conjunction with the teams carrying out the objectives set forth in the Middle States plan. These groups will further define the specific tasks and activities needed to carry out this Plan.

## Catholic Identity

**GOAL:**      **Develop a community of faith whereby each person affirms, values and respects one another and to prepare our students for a life of Christian service.**

OBJECTIVE	ACTION PLAN	RESOURCES NEEDED	TIMELINE	RESPONSIBILITY
Provide in-service opportunities for faculty and students that deal with spiritual formation and relationships to become people of integrity.	Continue to evaluate existing programs to identify additional needs and develop programs that will fulfill those needs.  Implement and evaluate programs based on scheduling and faculty/student availability.	Faculty/Ministry Staff	2007-2010	Administration/Faculty/Ministry Staff.
Continue to strengthen and improve the Kairos retreat program and the school retreat programs.	Evaluate existing programs and plan accordingly	Administration/Faculty/Ministry Staff	2007-2010	Administration/Faculty/Ministry Staff
Continue to use the input of theology teachers and students to help plan and organize school liturgies during the year.	Identify liturgical opportunities for students/faculty/staff.  Define and the needs of the school community for liturgical celebrations.	Theology Department		
Implement a mandatory Christian Service project requiring 20 hours for students in grade 11 only beginning with the Class of 2009 in September 2007.	Identify and expand various service opportunities for students.  Christian Service Project is to be completed by the end of junior year.  Students will write a Reflection Paper on their experiences.  Communicate Christian Service project to parents and students.	Input from faculty	2007-2010	Service Implementation Team Faculty Volunteers

<p>Encourage parents to participate in the spiritual formation of their children.</p>	<p>Continue to develop programs that will draw parents into the formation process.</p> <p>Use the school website to communicate information to parents on a consistent basis.</p> <p>Evaluate and modify programs based on feedback and outcomes.</p>	<p>Administration/faculty/Ministry Team.</p> <p>Technology Resources</p>	<p>2007-2010</p>	<p>Administration/faculty/Ministry Team</p>
<p>Evaluate the Catholic Identity of our school annually.</p>	<ul style="list-style-type: none"> <li>• The administrative advisory board will conduct an evaluation and review of the outcomes for each objective</li> <li>• The board will conduct a simple survey or focus group for randomly selected parents, students and faculty to identify their views and attitudes concerning the Catholic identity of the school</li> </ul>	<p>Time, data</p>	<p>2007-2012</p>	<p>Administration/faculty/Ministry Team</p>

## ACADEMICS

**GOAL:** To enhance writing and reading across the content area to enable students to experience the highest quality of education possible.

OBJECTIVE	ACTION PLAN	RESOURCES NEEDED	TIMELINE	RESPONSIBILITY
<p>To emphasize writing across the curriculum to improve literacy skills for all students.</p>	<ul style="list-style-type: none"> <li>• Through staff development programs (2007-2008 school year), increase faculty awareness of the need to teach, reinforce, and refine student writing skills.</li> <li>• Beginning in the 2007-2008 school year, study and to implement in academic departments strategies and methods to increase the amount of time students spend writing in the content area</li> <li>• Beginning in 2007-2008, develop a holistic writing assessment to be administered three times a year and to create a method of reporting student progress to parents.</li> </ul>	<p>Waypoint, Writing Assessment Team, Writing Assessment Tool, Vendors, Faculty Commitment</p>	<p>2007-2012</p>	<p>Administration, Faculty, Writing Assessment Team</p>
<p>To emphasize reading across the content area to improve literacy skills for all students.</p>	<ul style="list-style-type: none"> <li>• Develop and foster in students the enjoyment of reading through a Summer Reading Enrichment Program designed to meet students' interests and ability levels.</li> <li>• Develop and execute an in-school reading program like SSR providing time and reading material for students, faculty, and staff.</li> <li>• Investigate within academic departments strategies for improving student reading skills within the content area.</li> </ul>	<p>Faculty Commitment, Books and Reading Materials, Vendors</p>	<p>2007-2012</p>	<p>Administration, Faculty</p>

## ACADEMICS

**GOAL:** To establish and promote the Religion, Rigor and Relevance model of instruction in order to implement a variety of instructional strategies in the classroom that challenge our students and provide them with a relevant knowledge base and skill set.

OBJECTIVE	ACTION PLAN	RESOURCES NEEDED	TIMELINE	RESPONSIBILITY
Implement the model through frequent staff development programs	<ul style="list-style-type: none"> <li>A RRR task force will be established to plan and coordinate the staff development program in conjunction with the administration</li> </ul>	Training for task force members Time to develop the plan and provide staff training	2008-2010	Administration and task force members
Examples of the implementation will be demonstrated by the classroom teacher and observed by evaluators and noted in the evaluation instrument. By 2012, evaluations will reflect implementation for 85% of the curriculum.	<ul style="list-style-type: none"> <li>In pre and post classroom visits, evaluators will discuss with classroom teachers how they are incorporating the model in their instruction and assessment.</li> </ul>	Time and observations	2009-2012	Administrators, chairpersons and classroom teachers

**GOAL:** To increase the number of college-level course offerings and the number of students given an opportunity to enroll in these courses

OBJECTIVE	ACTION PLAN	RESOURCES NEEDED	TIMELINE	RESPONSIBILITY
To establish a dual enrollment program with Philadelphia Community College and Bucks County Community College. By 2012, achieve a minimum of 50 students participating in the program	<ul style="list-style-type: none"> <li>These course offerings will be courses not available as part of the regular curriculum</li> <li>In the spring of 2008, interested students will be tested by the colleges and those offered the opportunity to participate in the program.</li> <li>Courses will be offered for the fall of 2008</li> </ul>	School district/state sponsorship to pay tuition  Community college courses and instructors	2008-2012	Administration, guidance

## STUDENT SERVICES

**GOAL:** Develop and implement programs that will improve student behavior and assist with retention.

OBJECTIVE	ACTION PLAN	RESOURCES NEEDED	TIMELINE	RESPONSIBILITY
<ul style="list-style-type: none"> <li>• Decrease the number of students on disciplinary probation by 10 during the 2008-2009 school year and additional 10 by 2011-2012  Baseline – 2006-2007 – 53</li> <li>• Decrease the number of students attending disciplinary summer school by 10 in 2008-2009 school year  Baseline – 2007 – 37</li> <li>• Decrease the number of students dismissed for conduct violations by 10 by the 2009-2010 school year  Baseline – 2007 - 35</li> </ul>	<ul style="list-style-type: none"> <li>• Establish a mentoring program for students to support and encourage strong academic and emotional development</li> <li>• Continue instructional programs and assessments for students with serious behavioral problems through the Student Assistance Program (SAP), CORA and SHALOM</li> <li>• Encourage and require cooperation of faculty in a consistent implementation of the discipline code.</li> <li>• Continue strong cooperation between discipline and guidance services in addressing student conduct and behavior</li> </ul>	Annual review and revision of discipline code by student services review board and the administrative team. Faculty support and cooperation Support services	2007-2012	Principal, Asst. Principal for Student Services Guidance Services Faculty and staff

## STUDENT AFFAIRS

**GOAL:** Continue to align co-curricular and extra curricular activities into comprehensive educational experience of self-identity, Christian values and character formation. Incorporate students’ personal talents, interest and goals into a program that can meet the needs and fulfill the dreams of a Catholic student in the 21<sup>st</sup> century.

OBJECTIVE	ACTION PLAN	RESOURCES NEEDED	TIMELINE	RESPONSIBILITY
<p>Members of the Ryan community will experience an expansion of Fine Arts co-curricular and extra curricular offerings and activities</p>	<ul style="list-style-type: none"> <li>• Establish a comprehensive school orchestra program which operates as an individual offering within the Fine Arts framework.</li> <li>• Increase the Theater program to three offerings per school year. (two musicals and one drama or comedy)</li> <li>• Develop two course offerings on a non-credit basis - Drama/Acting/Stage Craft</li> <li>• Promote the organization and formation of a comprehensive vocal program which operates as an individual non-credit offering within the Fine Arts framework</li> <li>• Promote the organization and formation of a credited Dance program(ballet, jazz, modern)</li> <li>• Promote the organization and formation of a comprehensive percussion ensemble which operates on a non-credit offering within the Fine Arts framework.</li> </ul>	<p>Funding Additional moderators Parent organization support</p>	<p>2007-2012</p>	<p>Assistant Principal – student affairs Fine Arts Department Parent Organizations</p>

	<ul style="list-style-type: none"> <li>• Make all Fine Arts course offerings and activities more accessible to freshman and sophomore students.</li> </ul>			
Members of the Ryan community will experience upgraded and enhanced physical plant renovations to existing athletic facilities, locker rooms and storage areas	<ul style="list-style-type: none"> <li>• Renovate and expand both boys and girls locker room facilities to accommodate 400 athletes per season</li> <li>• Upgrade existing turf athletic fields with irrigation and drinking water capacity.</li> <li>• Install spectator bleachers for all athletic fields to accommodate 200 people per field.</li> <li>• Increase the total number of storage trailers to 10.</li> </ul>	Fundraising to support action plan will be performed by affiliated parent organizations plus the annual fund.	2007-2012	Assistant principal- student affairs Athletic department Athletic parent organizations
Members of the Ryan community will experience a consistent review and evaluation process for all extra-curricular and co-curricular activities and personnel.	<ul style="list-style-type: none"> <li>• Formation of a Student Affairs Advisory Committee composed of 7-10 members including the assistant principal for student affairs as chair and the athletic director, coaches, moderators, and members of the parent organizations. This committee will review and recommend improvements to the extra-curricular program and coordinate activities aimed at achieving the objectives of the strategic plan</li> <li>• Institute annual performance goals for all activities and sports</li> <li>• Institute annual personnel evaluation tool for activities and sports.</li> </ul>	Time Staff and volunteers who share a common vision of improvement and accountability	2007-2008	Assistant Principal for Student Affairs Athletic Director Moderators Parent organization representatives

## PARENT AND COMMUNITY RELATIONS

**GOAL:** Improve communication to parents and develop and implement a comprehensive Public Relations and Community Interaction Plan

OBJECTIVE	ACTION PLAN	RESOURCES NEEDED	TIMELINE	RESPONSIBILITY
<p>More effectively utilize existing vehicles and identify additional methods for communicating with parents: report card and summer mailings, increased electronic communication.</p>	<ul style="list-style-type: none"> <li>• Determine types of information that should be communicated to parents</li> <li>• Identify all existing and potential sources for communicating with parents.</li> <li>• Create a communication plan for expanding parent communication</li> <li>• Use normal mailing cycle to provide information updates</li> <li>• Build Parent Email Database</li> <li>• Develop Plan for electronic newsletters and updates</li> <li>• Continue to develop website parent information resources and ease of use</li> <li>• Implement plan, evaluate results, modify</li> </ul>	<p>Administration, faculty, staff, mailings, website expansion, email, time</p>	<p>2007-2009</p>	<p>Administration, Advancement Team</p>
<p>Improve parent – teacher communication</p>	<ul style="list-style-type: none"> <li>• By September, 2008, all teachers will use Grade Connect Software</li> <li>• By September, 2008, all</li> </ul>	<p>Time Administration, Faculty Teacher inservice on setting up and</p>	<p>2007-2008</p>	<p>Administration Faculty</p>

	<p>teachers will be required to respond to parent emails</p> <ul style="list-style-type: none"> <li>• Develop individual teacher pages on the Ryan website.</li> </ul>	maintain webpages		
<p>Increase awareness of our school in the larger community Increase involvement of community leaders and groups in the life of our school.</p>	<ul style="list-style-type: none"> <li>• Increase membership on the President's Advisory Board in accordance with new by-laws</li> <li>• Increase involvement with community groups such as the Northeast Chamber of Commerce</li> <li>• Increase active alumni membership</li> <li>• Develop and Implement comprehensive Public Relations Plan which outlines specific procedures and staff responsibilities</li> </ul>	<p>President, DIA, Advisory Board, Alumni Executive Committee, Advancement Team</p>	2007-2010	<p>President, DIA, Advancement Team</p>

## ENROLLMENT MANAGEMENT AND MARKETING

**GOAL:** Increase recruitment efforts and maintain registration targets from feeder schools and non-traditional feeder schools through our continued commitment to services such as events, marketing materials, personal contacts and support of all of our feeder schools.

OBJECTIVE	ACTION PLAN	RESOURCES NEEDED	TIMELINE	RESPONSIBILITY
<p>Increase our commitment to our traditional feeder schools and excel our outreach to our non-traditional schools such as suburban Catholic feeder schools, charter schools and CCD programs To maintain existing enrollment.</p>	<ul style="list-style-type: none"> <li>• Continue with a Ryan Enrollment Committee.</li> <li>• Continue to maintain a presence at “High School Nights” and provide outreach events such as Open Houses, Spelling Bee and Closer Look evenings and personal tours.</li> </ul>	<p>A committed faculty and staff who understand the priority of maintaining school enrollment.</p> <p style="text-align: center;">Strong student ambassadors program</p> <p style="text-align: center;">System of enrollment data management</p>	<p style="text-align: center;">2007-2012</p>	<p style="text-align: center;">President, Enrollment Manager, Director of Office of Institutional Advancement Enrollment Committee</p>
<p>Provide a more personal approach to potential new students</p>	<ul style="list-style-type: none"> <li>• Train ambassadors to record and maintain data on new prospects and use data to establish personal contacts with possible new students.</li> <li>• Increase faculty awareness of recruitment efforts via message boards and meetings</li> <li>• Identify ways the school can be more attractive to suburban families and students</li> <li>• Establish and implement</li> </ul>	<p>A committed faculty and staff who understand the priority of maintaining school enrollment.</p> <p style="text-align: center;">Strong student ambassadors program</p> <p style="text-align: center;">System of enrollment data management</p>	<p style="text-align: center;">2007-2012</p>	<p style="text-align: center;">President, Enrollment Manager, Director of Office of Institutional Advancement Enrollment Committee</p>

	<p>shadowing program</p> <ul style="list-style-type: none"> <li>Using ambassadors, increase student to student contact to present school with several recruitment phonathons and other activities</li> </ul>			
<p>Increase marketing efforts to increase awareness of Ryan’s academic offerings and other programs.</p>	<ul style="list-style-type: none"> <li>Gather information from freshman student surveys to identify best concepts to make marketing efforts more effective</li> <li>Establish a program of continual reevaluation of marketing materials to increase effectiveness</li> <li>Conduct a series of individual interviews and focus groups with current students and parents, prospective students and parents, elementary school principals and others to identify attitudes and perceptions.</li> </ul>	<p>A committed faculty and staff who understand the priority of maintaining school enrollment.</p> <p>Strong student ambassadors program</p> <p>System of enrollment data management</p>	2007-2012	<p>President, Enrollment Manager, Director of Office of Institutional Advancement Enrollment Committee</p>
<p>By September 2012, enroll a freshman class that represents 35% of the prospective poll of students as identified by the president’s enrollment report.</p> <p>Baseline – Class of 2011 – 29%</p>	<ul style="list-style-type: none"> <li>Achieve the tuition assistances goals of the Advancement Plan</li> <li>Achieve the marketing and recruiting goals of the enrollment plan</li> </ul>	<p>Tuition assistance</p> <p>Time</p> <p>Talent</p>	2007-2012	<p>President, Enrollment Manager, Director of Office of Institutional Advancement Enrollment Committee</p>

## ADVANCEMENT

**GOAL:** Establish an extensive and expanding fund raising program to fund a variety of programs.

OBJECTIVE	ACTION PLAN	RESOURCES NEEDED	TIMELINE	RESPONSIBILITY
Identify new donor sources from both the Alumni and Business Communities;	<ul style="list-style-type: none"> <li>• Broaden donor base by prospect research, expanding the President’s Advisory Board and Annual Fund Committees</li> <li>• Membership in Community organizations;</li> <li>• Solicitation of local businesses for partnership in projects;</li> <li>• Utilize school publications and on the online community for business and personal connections;</li> <li>• Utilize student service projects as part of such partnerships.</li> </ul>	Wealth Engine or other research tool; Raisers’ Edge;	2007-2012	President, Director of Advancement’ Development Committee
Conclude current Capital Campaign and prepare for next Campaign;	<ul style="list-style-type: none"> <li>• Host “Wrap-Up” event.</li> <li>• Develop new campaign objectives;</li> <li>• Identify and prioritize capital needs;</li> <li>• Form Leadership Committee;</li> <li>• Host “Kick-Off” event.</li> <li>• Track results.</li> </ul>	Input from President and OCE	2007-2012	President, Director of Advancement

<p>Increase level of annual giving by \$50,000 each year;</p>	<ul style="list-style-type: none"> <li>• In conjunction with the President, develop specific revenue goals for each year;</li> <li>• Segment and personalize Annual Fund solicitations, to include specific ‘ask’ amount;</li> <li>• Continue and maintain an aggressive Phonathon follow-up solicitation, utilizing Committee members, faculty, staff, students, and alumni as callers.</li> </ul>	<p>Facilities Volunteers Consulting services</p>	<p>2007-2012</p>	<p>President, Director of Advancement Alumni Director Alumni Board Advisory Board</p>
<p>Increase levels of financial assistance for tuition and special projects.</p>	<ul style="list-style-type: none"> <li>• Expand donors in EITC base;</li> <li>• Identify potential sources for expanding donor giving according to interest level.</li> <li>• Increase in number of Grant applications each year.</li> </ul>	<p>funding</p>	<p>2007-2012</p>	<p>President, Director of Advancement’ Development Committee</p>
<p>Evaluate revenue generating events to sustain the level of success.</p> <p>Enhance the number of events that produce revenue for the school</p>	<ul style="list-style-type: none"> <li>• Evaluate the shore reunion, reunion program and the golf outing to insure continued success. These events should generate a minimum of \$100,000 annually</li> <li>• Introduce an annual comedy night and Gala or other events with revenue of \$100,000</li> </ul>	<p>Volunteers Sponsorship funding</p>	<p>2007-2012</p>	<p>President, Director of Advancement Alumni Director Alumni Board Advisory Board</p>

## FINANCE

**GOAL:** Structure school budget priorities in terms of anticipated enrollment declines and anticipated increases in alternative funding (funding from sources other than student paid fees).

OBJECTIVE	ACTION PLAN	RESOURCES NEEDED	TIMELINE	RESPONSIBILITY
Streamline budget process; develop strategies to freeze or reduce spending to avoid raising fees	<ul style="list-style-type: none"> <li>• Develop budget timeline and procedures</li> <li>• Develop criteria for freezing and cutting budget expenditures</li> </ul>	Time,	2007-2012	President, Bookkeeper Accountant, Advisory Board Finance Committee
Develop alternative sources of funding through advancement programs and special events program	<ul style="list-style-type: none"> <li>• Use \$100,000 annually from higher annual fund proceeds to support school budget</li> <li>• Sponsor specific fund raising event(s) independent of the student population. Goal - \$50,000 annually</li> </ul>	Time, Advisory board, alumni board, parent association representatives.	2007-2012	President, President of Advisory Board, Advance
Reconfigure school fees structure	<ul style="list-style-type: none"> <li>• Evaluate the various fees in terms of the programs they fund</li> <li>• Consider collapsing various fees into a larger school fee paid in installments</li> </ul>	Time, budget reports, fee payment analysis	2007-2008	Administration Bookkeeper accountant
Conduct Baseline Cost Analysis	<ul style="list-style-type: none"> <li>• Evaluate school budget to identify indispensable items to determine basic cost of operations</li> <li>• Revisit annually</li> </ul>	Time, budget reports	2007-2012	President Bookkeeper Accountant Finance Committee of the Advisory Board

## FACILITIES

**GOAL:** Develop a comprehensive plan for maintaining and improving the school facility

OBJECTIVE	ACTION PLAN	RESOURCES NEEDED	TIMELINE	RESPONSIBILITY
Identify and prioritize facility needs	<ul style="list-style-type: none"> <li>• Establish and prioritize a list of facility upgrades, refurbishments and improvements deemed essential</li> <li>• Establish and prioritize a list of facility upgrades, refurbishments and improvements deemed desirable</li> </ul>	Time, funding	2007-2012	Administrative Team Maintenance Staff Advisory Board
Establish annual review of facility conditions	<ul style="list-style-type: none"> <li>• Develop a facility report as part of the state of the school report included in the annual report</li> </ul>	Time	2007-2012	President Maintenance Staff
Establish sources of funding for facility needs	<ul style="list-style-type: none"> <li>• Organize projects in terms of funding sources: school budget, diocesan, future major fund raising such as a capital campaign</li> <li>• Establish a diocesan trust dedicated to facility upgrade funding</li> </ul>	Time, funding	2007-2012	President Advancement Team Advisory Board Bookkeeper Accountant

## TECHNOLOGY

**GOAL:** To incorporate, optimize, and encourage the use of technological resources among students and faculty, enabling the highest quality of education possible.

OBJECTIVE	ACTION PLAN	RESOURCES NEEDED	TIMELINE	RESPONSIBILITY
Continuously update and maintain technology infrastructure	<ul style="list-style-type: none"> <li>• Plan and implement computer upgrade and replacement initiatives.</li> <li>• Plan and Implement network and server infrastructure upgrades.</li> </ul>	Funding, Vendors	2007-2012	Technology Dept.
Support faculty and administration	<ul style="list-style-type: none"> <li>• Assist administration and faculty in troubleshooting network, hardware, and software problems on the admin and student networks.</li> <li>• Coordinate with OCE staff for firewall solutions on the admin network.</li> </ul>	Vendors, OCE	2007-2012	Technology Dept.
Emphasize new technologies in the classroom	<ul style="list-style-type: none"> <li>• Plan and implement the integration of cutting edge technologies in the classroom.</li> <li>• Research and develop creative solutions to optimize the learning environment.</li> </ul>	Funding, Faculty Commitment	2007-2012	Technology Dept., Administration

Provide every classroom with a multimedia projector and computer	<ul style="list-style-type: none"> <li>• Install at least ten new projectors per school year. 80% currently (as of 1/29/09) 77/96.</li> </ul>	Funding, Administrative Commitment	2007-2009	Technology Dept., Administration
Update and maintain archbishopryan.com website	<ul style="list-style-type: none"> <li>• Coordinate with school offices, faculty, and administration to keep website content current.</li> </ul>	Cooperation of Faculty	2007-2012	Technology Dept., Faculty, Departments, Administrative Offices
Implement and coordinate personal faculty pages, assist teachers in creation and maintenance of page content	<ul style="list-style-type: none"> <li>• Plan, implement, and integrate a universal system for teacher web pages hosted at Network Solutions.</li> <li>• Provide In-Services for faculty who require assistance in creating and maintaining their pages.</li> </ul>	Cooperation of Faculty	2007-2012	Technology Dept., Faculty, Administration
Acquire 100% usage rate for the Grade Connect service and faculty email accounts at archbishopryan.com	<ul style="list-style-type: none"> <li>• Raise awareness and provide incentives for teachers to use their archbishopryan.com email accounts, or at least set up email forwarding.</li> <li>• Raise awareness and provide incentives for faculty to use the grade connect service.</li> </ul>	Cooperation of Faculty	2007-2012	Technology Dept., Faculty, Administration
Encourage use of digital media in the classroom and curriculum planning	<ul style="list-style-type: none"> <li>• Raise awareness for services such as online databases, United Streaming, Writer's Solution, Teenbiz, Quark, InDesign and other educational and productivity software.</li> </ul>	Cooperation of Faculty	2007-2012	Technology Dept., Faculty, Library, Administration